

OXFORD HISTORIC DISTRICT COMMISSION

MINUTES

SEPTEMBER 14, 2009

The regular monthly meeting of the Oxford Historic District Commission was called to order by the chairman, George Gaffney, on Monday, September 14, 2009 at 5:00 p.m., in the meeting room of the Oxford Community Services Building.

Other commission members in attendance were David Baker, Dorothy Fenwick, and Suzanne Litty.

The minutes of the meeting of August 3, 2009 were approved and accepted as distributed.

The following building permits were reviewed by the commission:

1. Permit #09-55, Susan Winfree, 100 Tred Avon Ave., request to replace single pane casement windows in kitchen with double pane, double hung, and simulated divided light, clad windows. Howard Winfree presented the application to the commission noting that he and his wife would like to knock out two sets of single pane casements windows and replace them with one double hung window and in an area in which they have three casement windows, they would like to replace them with two double hung windows. The new windows would be six over six simulated divided light to match the windows that are on the front of the house. Mr. Baker made a motion to accept the application. The motion was seconded by Ms. Litty and unanimously carried without further discussion.
2. Permit #09-56, Eleanor Blaney, 109 South Street, add a 3'7" x 8'4" bump-out within an existing porch area on the side of the house. Ms. Blaney and her architect, Lars Erickson, were both at the meeting to discuss the application. Mr. Erickson explained to the commission that Ms. Blaney wanted to create a master bedroom and bathroom on the first floor using existing room space. He noted that she wished to use the side porch and to create within it a bumpout in order to create a connection between the new bedroom and bathroom. The owner did not want to create any new footprint on the ground. All the same existing trim work and colors would be used so that the change to the porch would not look any different from the rest of the house. Mrs. Fenwick made a motion to accept the plans as presented. The motion was seconded by Ms. Litty and unanimously carried. Mrs. Fenwick commented that the change was a good use of space.
3. Permit #09-57, Richard Leedy, Jr., 215 S. Morris St., 34" wrought iron fence. Mr. Leedy was represented by his blacksmith, Robert Seeley. Mr. Seeley presented the commission with a sample of the fence which showed the actual size and what the fencing would look like. Mr. Seeley explained that it matched a style of fencing that Mr. Leedy liked from a house of similar age and that he was going for a Victorian look. The new fencing would go across the front of the house and curve in towards the Leedy's

driveway on one side and end in a curve on the other side of the property. Mr. Baker made a motion to accept the application as presented. The motion was seconded by Ms. Litty and unanimously carried with all in favor.

4. Permit #09-58, Peter Rouse, 208 South St., use existing accessory structure as bed and bathroom; reframe roof on rear of structure. Mr. Rouse was represented by his contractor, Gene Mazzatenta. Mr. Mazzatenta explained to the commission that the owner wanted to put a small bedroom and a small bathroom in his accessory building. The building would not change in size and the only change to the outside of the building would involve changing the shed roof to an "A" frame that would tie into the existing roof of the main house. An existing arch door on the accessory building would be moved to the back of the building. No windows would be changed. The current existing siding would remain as found on the building and new roof shingles would be installed which would match the house. Mrs. Fenwick made a motion to accept the application as presented. The motion was seconded and unanimously carried with all in favor.

This concluded the review of building permits.

Old Business

Mr. Gaffney reminded the commission that at last month's meeting he brought up that the commission should be more proactive with regards to solar panels, skylights, and satellite dishes. Commission members Jennifer Stanley and Heinrich Schmitz both gathered information from other areas which Mr. Gaffney made copies of and distributed to the members present for them to read over and comment on to discuss at either a future meeting or in a workshop.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Lisa Willoughby
Assistant Clerk