

## OXFORD HISTORIC DISTRICT COMMISSION

### MINUTES

**MAY 12, 2010**

A special meeting of the Oxford Historic District Commission was called to order by the acting chairperson, Suzanne Litty, on Wednesday, May 12, 2010, at 5:00 p.m. in the meeting room of the Oxford Community Services Building.

Other commission members in attendance were Dorothy Fenwick, Heinrich Schmitz, and William Dial.

The following permit applications were discussed:

Permit #10-18, Cynthia Egan, 215 South Street (parcel 1), install fencing and gate. Ms. Egan's contractor, Delbert Adams, explained to the commission that, as per the commission's recommendation, they created a sketch which shows the transition of the fence from 3' to 4' on the neighboring side of the property on the south. A copy of the sketch was given to the neighbor, Ian Scott, who has reviewed and approved it. The sequencing of the fence and fence installation will be coordinated with Mr. Scott and to when Mr. Scott's fencing comes out and the new fencing comes in. Mr. Scott, who was present in the audience, stated that he agreed it was a good design. The fencing will all be on Ms. Egan's side with the "good side" of the fencing facing towards Mr. Scott's property. Mr. Scott did have one question concerning the fencing and how it would be treated with regards to an existing shed on Ms. Egan's property. Both he and Mr. Adams agreed to work out a solution. A motion was made by Mr. Schmitz to accept the application as amended. The motion was seconded by Mrs. Fenwick and unanimously carried with all in favor.

Mr. Adams then approached the group about the possibility of putting up a temporary fence which would be continuous around both parcels of land owned by Ms. Egan to accommodate her dogs. He explained that Ms. Egan did not want to begin building her new house until late in the summer, but would still like to use the property, hence the reason for the fencing. In the areas where the fencing would be attached to the new house, temporary fencing would be used in the place of where the house would eventually be located in order to create a continuous fence. Mrs. Fenwick asked if this would mean that Mr. Adams would be adding more fence than would actually be there (after the new house is built). Mr. Adams responded that was correct and that the reason for doing this was so the owner could have access to her vacant lot this summer for her dogs. Mr. Schmitz noted that the historic commission has had some issues come up before whereby an applicant had taken down a house with the promise that another would be built in place of it only to end up leaving the lot empty. Mr. Adams stated that only part of the fencing would be temporary and that the goal was to start building (the new house) after the summer. Mrs. Fenwick commented that she did not see anything wrong with putting up a temporary fence as part of the fencing would actually be permanent. Mr. Adams added that they were just trying to get a sequence started and that the process of building the house was going to take some time. Mr. Schmitz stated that the temporary fence was fine with him as long as everyone understands part of it will be temporary. Mr. Schmitz then made a motion to

give Ms. Egan approval to build a permanent fence along the north side (of parcel 1) and south side (of parcel 2) of the properties with temporary fencing that will be removed and eventually adjusted and connected to the house (as approved in permits #10-15 and #10-16). The motion was seconded by Mrs. Fenwick and unanimously carried. Mr. Adams submitted for the record 3 copies of the temporary fence plans along with a statement on the plans reading that Ms. Egan has received permission to build the temporary portions of the fencing providing that she takes them away in the area in which the house is to be built, that the temporary fencing approval hinges on the house being built later, and if she doesn't build the house, the fencing comes down.

Permit #10-27, Dorothy Fenwick, 211 Tred Avon Avenue, remove vinyl siding/plastic shutters; repair wooden siding/ install wood siding on addition; paint entire house; install wooden shutters, hinges, and shutter dogs; move attic window to center on peak of roof. Mrs. Fenwick recused herself from the meeting in order to present her application. Mrs. Fenwick explained to the commission that she wanted to remove the existing vinyl siding from her house and restore the clapboard under it. She noted that the addition added to the home back in 1974, which is also covered in vinyl, does not have clapboard under it like the older section of the house but that she was planning to match it up with what they have found existing. She also noted that she would like to move an existing window which would not be changed but only moved. Mrs. Fenwick also stated that she was planning on installing wooden shutters which would be the same style as those found on the town's library and that they will be located only on those areas in which shutters already exist on the house. Mr. Schmitz expressed concern about the different sidings matching up which led to a discussion about having corner boards to break the siding up. Mr. Dial made a motion to accept the application. The motion was seconded by Mr. Schmitz and carried with all in favor.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Lisa Willoughby  
Assistant Clerk