

OXFORD HISTORIC DISTRICT COMMISSION

MINUTES

NOVEMBER 7, 2016

The regular monthly meeting of the Oxford Historic District Commission was called to order by the chairman, Tom Costigan, on Monday, November 7, 2016 at 5:00 p.m., in the meeting room of the Oxford Community Services Building.

Other commission members in attendance were Jennifer Stanley, Patricia Ingram, and Suzanne Litty.

The minutes of the meeting of October 3, 2016 were approved and accepted as distributed.

The following permits were reviewed by the commission:

1. Permit #16-56, Bottoms Up, LLC, 314 Tilghman Street, remodeling interior; painting interior; new light fixtures using existing and new wiring as needed; new cabinetry; refinish flooring; install insulation in ceiling on first floor; relocate and rebuild deck bar and cabinetry; build new fence; install safety railing on waterside; new awning over entrance door; install "sails" for shade and install deck lighting. Ben Sheets met with the commission to discuss the exterior changes he was planning to make to the outside of his restaurant. The first change would be to replace the existing wooden fence with a more attractive wood fence coated with an opaque wood stain. The biggest change would involve the relocation of the existing outside bar canopy which currently is close to the water. The bar would be rebuilt, having a metal roof, and placed along the inside of the replaced fence. The bar would be painted with a natural color opaque wood stain. Safety railings would be installed along the waterside of the deck with either stainless cable or wood. The awning over the entry door would be replaced with similar dark blue canvas and canvas "sails" used for shade would be installed over the deck area. The sails would be a neutral color such as white or light gray. When questioned about the fencing, Mr. Sheets replied that the purpose of it was to provide privacy but that it would also be secure the deck area at night. Mr. Costigan asked about the door to the building directly facing into the parking lot and on to Tilghman Street. Mr. Sheets replied that this door was not used as an entrance into the building and would only be serving as an emergency exit door. Mr. Sheets added that he also intended to paint the building with a similar color as to what is there now. Mrs. Stanley made a motion to approve the fence and other exterior alterations as enumerated on the application. The motion was seconded by Mrs. Ingram and unanimously carried with all in favor.
2. Permit #16-57, Mr. and Mrs. Kenneth Jacoby, 300 Market Street, add roof and screen enclosure to existing second floor open deck with railing off existing master suite. The Jacobys were represented by the residential designer, Tim Kearns. Mr. Kearns explained that the design of the new second floor porch was very similar to what he had shown the commission at this consultation with the group back in July, 2016. The biggest change to the previously shown design involved a more traditional look with the handrail system. The porch itself would be screened. Mrs. Stanley made a motion to accept the plans as shown for 300 Market Street. The motion was seconded by Ms. Litty and unanimously carried.

A last minute request was received from Devismes Lee, property owner at 100 Tred Avon Avenue. Ms. Litty, representing Mrs. Lee, asked the commission if the use of picket fencing could be exchanged for

the lattice screening that the commission had originally approved in order to screen her outdoor a/c units and gas tank. The members were all in agreement that the proposed change would be fine.

NEW BUSINESS

Administrator Lewis met with the commission to discuss replacing the roof on the Banks Street pumping station with one similar to that which the Public Works Department built on the pumping station located on Bonfield Avenue. The roof would be changed from a flat roof to a sloping, metal roof. All the members were supportive of the proposed change.

Administrator Lewis informed that the commission members that William Fowler, property owner of the commercial building at 113 S. Morris Street would be starting to renovate his building using plans that had previously been approved by the HDC a couple of years past. She presented to the commission a site plan showing where Mr. Fowler wanted to place his HVAC units. The units would be placed along the north side of the building and would not be highly visible from High or Morris Streets. The commission members all agreed the proposed location of the HVAC units was acceptable. Administrator Lewis next showed the members where Mr. Fowler wanted to place his electrical panel. Currently the panel is located on the south side of his building, on his porch. The requested change would be to relocate it to a little shed located behind his building. The proposed location change would make it highly visible. Administrator Lewis asked the commission members where they would like to see the panel relocated and it was agreed by all that Mr. Fowler should be approached and asked to move the panel, out of street view, onto the inside wall of the north side of the building. Administrator Lewis noted that she would discuss the matter with Mr. Fowler's contractor.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Lisa Willoughby
Assistant Clerk