

OXFORD PLANNING COMMISSION

MINUTES

APRIL 5, 2016

The regular monthly meeting of the Oxford Planning Commission was called to order by the chairman on Tuesday, April 5, 2016 at 6:00 p.m., in the meeting room of the Oxford Community Services Building.

Other commission members in attendance were Stephen Mroczek, Bruce Beglin, and James Reed.

The minutes of the meeting of March 1, 2016 were approved and accepted as distributed.

The Planning Commission reviewed the following building permit:

#16-04 – Benson and Mangold, LLC, 220 N. Morris St., attach a sign to the Tilghman Street side of the real estate office. Ray Stevens, real estate agent and representative for Benson and Mangold, advised the commission that the application, which had been revised from what was presented at last month's meeting, had been reviewed and approved by the Oxford Historic District Commission. Mr. Baker noted that a commercial property could have one sign on each corner of a building provided that each sign is no larger than 20 sq. ft. The new revised sign measured 16 sq. ft. A motion was made by Mr. Reed to approve the application as submitted. The motion was seconded by Mr. Mroczek and unanimously carried without further discussion.

NEW BUSINESS

Mr. Baker reminded his fellow commission members about the on-line planning course that all planning commission members are required to take. Both Mr. Beglin and Oxford Planning Commission member Edwin Miller (who was absent from this night's meeting) will need to complete the course and pass the test that is given at the end. Each member will need to renew their training once every 10 years. Mr. Baker stated he would send a link to the course to Mr. Beglin and Mr. Miller.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Lisa Willoughby
Assistant Clerk