

## OXFORD HISTORIC DISTRICT COMMISSION

### MINUTES

JULY 10, 2017

The regular monthly meeting of the Oxford Historic District Commission was called to order by the chairman, Thomas Costigan, on Monday, July 10, 2017, at 5:00 p.m., in the Oxford Municipal Building.

Other commission members in attendance were James Deerin, Suzanne Litty, and Jennifer Stanley.

The minutes of the meeting of June 5, 2017 were approved and accepted as distributed.

The following building permits were reviewed by the commission:

1. Permit #17-49, David Urbani, 220 S. Morris Street, replace wooden porch deck with composite. Mr. Urbani stated that he had received permission from the HDC to repair and stain this same wooden porch floor several years ago. The wood has started to rot, and, as a result, he was looking to replace the wood flooring with a composite product. Mr. Costigan asked what was under the porch floor. Mr. Urbani responded that it was brick and that the decking would fit on top of it. Currently the decking is dark green but Mr. Urbani was looking to change it to gray. New stairs would be built to match the proposed new decking and color. Mrs. Stanley made a motion to approve the proposal for the decking change at 220 South Morris Street. The motion was seconded by Mr. Deerin and unanimously carried with all in favor.
2. Permit #17-50, Brian and Julie Wells, 302 East Strand, paint front door historic color Van Deusen Blue Benjamin Moore paint, same as approved color on 102 Tilghman Street. Mr. Deerin stated he had looked at the front door of the Tilghman Street house that the Wells had owned and, assuming the color number that the Wells provided was the same, he made a motion to approve the request as submitted. The motion was seconded by Mrs. Stanley and unanimously carried with all in favor.
3. Permit #17-51, Coastal Retreats, 201 Tilghman Street, adding signage for business – one affixed sign to building and one “sandwich board” type of sign. Mr. Costigan explained to the applicant, Kristi Shaw, that the HDC does not handle “sandwich board” signs and would only be reviewing the request for the sign on the building. He added that before installing the sign, the applicant should check with the town office as this permit will need to be reviewed by the Oxford Planning Commission. Ms. Shaw noted that the proposed sign would be extending out from the building and would be painted navy blue and white. At this time, she was unsure as to what the size of the sign would be. Mr. Costigan stated that the HDC did not have a problem with the aesthetics of the sign but that Ms. Shaw would need to know the square footage of her sign for the planning commission review. Mr. Deerin made a motion to approve the aesthetics of the sign. The motion was seconded by Mrs. Stanley and unanimously carried with all in favor.
4. Permit #17-48, Timothy Wilson, 214 South Street, new one floor tool shed. Mr. Wilson explained to the commission that he has an old shed now that he received approval to remove that he is taking down a little at a time. Most of the old shed is down except for a small section that he is using to store his garden tools in until his proposed new garden shed can be built. He noted that in his plans he had drawn in lap siding to use on the new building, to match what is on his house, but that the siding on the existing building, which is similar to a vertical ship lap

siding, is in good shape and he is now hoping to use that. Ms. Litty noted that she did not think the proposed building could be seen from the street and that her only concern was that Mr. Wilson would be taking down his existing shed in its entirety. Mr. Wilson confirmed that he was planning on taking down all of the old shed as he was wanting to use any materials he could off of the old building to place on his new building. His thought was to just do the front of the new building with recycled vertical siding material and place horizontal siding on the sides and back of the building. Mr. Deerin also confirmed that the proposed new shed could not be seen from the street but only from the adjoining properties on either side. Mr. Costigan noted that Mr. Wilson showed a cupola on top of his proposed shed and reminded Mr. Wilson that the cupola counted as part of the overall height of the building. Mr. Wilson stated he thought his shed would be about 11 ft. to 12 ft. in height. Mr. Costigan asked that Mr. Wilson revise his permit application to read to that the proposed work was for a new one floor tool shed and removal of existing shed at completion. Mr. Wilson revised his application as instructed. A motion was made by Mr. Costigan to accept the shed structure at 214 South Street contingent upon removal of the existing shed. The motion was seconded by Ms. Litty and unanimously carried with all in favor.

This concluded the review of building permits.

Mr. Costigan reminded the members that the next meeting will be held on Monday, August 7<sup>th</sup> and that the election for a new chairperson will be held at that time.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Lisa Willoughby  
Assistant Clerk