

OXFORD HISTORIC DISTRICT COMMISSION

MINUTES

MAY 1, 2017

The regular monthly meeting of the Oxford Historic District Commission was called to order by the chairman, Thomas Costigan, on Monday, May 1, 2017 at 5 p.m., in the meeting room of the Oxford Community Services Building.

Other commission members in attendance were Suzanne Litty, James Deerin, and Jennifer Stanley.

The minutes of the meeting of April 3, 2017 were approved and accepted as distributed.

The following building permits were reviewed by the commission:

1. Permit #17-32, Gail VanWinkle, 200 Tred Avon Avenue, install 36 linear feet of matching ornamental fencing to enclose yard. Mrs. VanWinkle explained that currently there exists on her property a fence in the front and part way down one side of her house. Her plan is to duplicate the fencing that is there in order to enclose the property for her dog. She added that the height of the fencing will be a little bigger than what is there now but with the bushes covering part of the existing fence the difference in height will not be noticeable. The fence will still be under 4'. Ms. Litty made a motion to approve the fence at 200 Tred Avon Avenue. The motion was seconded by Mrs. Stanley and unanimously carried with all in favor.
2. Permit #17-30, Heather Angiletta, contract purchaser of 208 South St., extension of existing white picket fence to enclose property; fence to match existing fence. Ms. Angiletta was represented by her real estate agent, Jen Benson. Ms. Benson explained that the property had a guest cottage behind it where an existing white picket fence is located. The new owner wanted to enclose the section in front of the guest house with the new fencing. Ms. Litty noted that in looking at the property the proposed fence could not be seen from the street as it is a long, narrow lot. Mr. Deerin made a motion to approve the installation of a white picket fence at 208 South St. per the application. The motion was seconded by Ms. Litty and unanimously carried with all in favor.
3. Permit #17-33, Ken Jacoby, 300 Market Street, remove existing picket fence and install new picket fence at same location. Though there was no one available to present the application, Mr. Costigan pointed out that it was not complicated as the owner wanted to remove the fencing that was on his property and replace it with the exact same thing in the same location. Mr. Costigan made a motion to approve the application as submitted. The motion was seconded by Mrs. Stanley and unanimously approved with all in favor.
4. Permit #17-34, Patricia Ingram, 203 South Street, new garden shed at rear of patio; expand existing brick walk and patio around new garden. Timothy Kearns, Mrs. Ingram's residential designer, presented the application. The new shed will be built with materials that will match the existing materials found on the house and will be located close to the south side of the house. An existing pergola on the property will stay where it is currently located. Ms. Litty questioned the drawing of "a box" next to the new shed. Mr. Kearns explained that was to be a counter with a sink in it and cabinetry underneath the sink. Mr. Deerin asked if Mr. Kearns could plan on coming back before the commission with exact details as to how the building

would be trimmed, etc. Mr. Kearns responded that his drawing was fairly accurate other than the eave details and specific window. Mr. Deerin moved that the commission approve so much of the construction of the proposed garden shed at the rear of 203 South Street to provide an approximate 6'x10' garden shed and that this approval is only for the construction of the foundation and additional brick patio as shown on the drawing and that the applicant would come back with specific details on the shed itself, windows, door, trim, roof, materials, etc. The motion was seconded by Mrs. Stanley and unanimously approved with all in favor.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Lisa Willoughby
Assistant Clerk