

September 1, 2016

The regular monthly meeting of the Oxford Board of Port Wardens was called to order by the chairman, Thomas Campbell, on Thursday, September 1, 2016, at 6:00 p.m., in the meeting room of the Oxford Community Services Building.

Other board members in attendance were Larry Murray and John Pepe.

The minutes of the meeting of June 2, 2016 and August 4, 2016 were approved and accepted as distributed.

A letter was received from Anne S. Smith, owner of Ship Shape, LLC, informing the board that Henry Clark had contacted her on behalf of himself and his brother Alan Clark, in reference to their mooring located off of The Strand. The brothers informed Ms. Smith that due to family situations they would not be putting their mooring mushroom back in the water and requested the opportunity to retain the GPS location for future use if possible. Mr. Murray suggested that when they are ready to put the mooring back that they just reapply for the same spot. Mr. Pepe questioned what would be the outcome if someone else wanted that same spot should the Clark brothers allow too much time to lapse. Mr. Campbell responded that he did not think it would be a problem for them to come back but he did not think the town should have to hold that particular spot open for them. Mr. Pepe agreed that he did not think the Port Wardens could guarantee them the same spot. Mr. Campbell added that if the brothers were to apply for the spot in that location and pay their mooring application fee, the Port Wardens could preserve their present location. Mr. Murray agreed adding he did not think the board was in a position to save spots out in the water. Mr. Pepe recommended that a letter be sent to the Clark brothers stating what the board had discussed. The members all agreed that they did not think it would be a problem for the brothers in the immediate future but that if they wanted to preserve that spot, they would have to fill out the proper permit and pay the application fee.

A letter was received from Andrews, Miller, and Associates expressing their desire for any opportunity to bid or work on any jobs in town in the future. Mr. Campbell noted that this was a good company and the board could keep them in mind for any future projects. The letter will be sent on to Administrator Cheryl Lewis for her information as well.

Mr. Campbell presented a copy of a letter received from Mr. and Mrs. Steven Keenan, property owners of 26108 Bachelor Harbor Drive. The letter was from the United States Department of Commerce/Cooperative Oxford Laboratory to the Keenans informing them of some work that was scheduled to be done on lab property located at 904 S. Morris Street. The project includes removal of one existing 4-pile dolphin; relocation of two (2) existing timber mooring piles; installation of four (4) new timber mooring piles; construction of one (1) timber pier (5 feet wide by 21 feet long); construction of four (4) timber 4-pile dolphins; and relocation of one (1) existing 4-pile dolphin and osprey platform. The Keenans had expressed concerns about the additions and some dolphin pilings the lab wants to install on the west side of the dock which would protrude close to the Keenan's property line and affect their present view of the water. Mr. Campbell thought the town might want to send a letter to the lab requesting more information. Mr. Murray suggested that the town send a letter to the lab asking them to provide information on the location of the dolphins relative to the property line between the Oxford Lab and the Keenan's property. Mr. Pepe made a motion to recommend that the Port Wardens ask the town office to send the DNR a letter asking them to modify the site drawing of the Oxford Laboratory

Marine Facility to show their property line along with the adjacent property so that the Port Wardens would have some more information on the project. The motion was seconded Mr. Murray and unanimously carried with all in favor.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Lisa Willoughby
Assistant Clerk