

**COMMISSIONERS OF OXFORD**  
**Regular Meeting Minutes**  
**October 10, 2017**

The Commissioners Meeting was held in the meeting room of the Community Services Building on October 10, 2017. Commissioner Gordon Graves called the meeting to order at 6:00 p.m.

**PRESENT**

Attending the meeting were Commissioner Gordon Fronk, Commissioner Gordon Graves, Police Chief Patrick Maxwell, Public Works Superintendent Scott Delude, Administrator/Clerk Cheryl Lewis, and Town Attorney Brynja Booth. Commission President Carole Abruzzese was not available. Also in attendance were several citizens and a representative from the local newspaper.

The meeting opened with the Pledge of Allegiance.

**APPROVAL OF MINUTES**

Commissioner Fronk made a motion to approve the minutes of September 26, 2017 as distributed, Commissioner Graves seconded the motion, all were in favor, and motion carried.

**MAINTENANCE REPORT**

Superintendent Delude reported the following:

- Public Works has replaced several street signs that had become worn and faded.
- A small cabinet to house Pickle ball supplies has been placed at the basketball courts.
- Public Works is in the progress of marking water meters to assist with locating the meters in the winter months.
- A water leak at a meter on Pleasant Street was quickly repaired.
- Leaf Collection has started and will continue Wednesdays through mid-December.
- Delude requested residents rake their leaves onto the side of the street and away from storm drains as there have been several drain backups due to leaves.

**POLICE REPORT**

Chief Maxwell reported the following:

- 12 - Police Information - Service
- 5 - Patrol Checks
- 2 - Alarm Calls
- 1 - Assist Other Police Agencies
- 1 - Check the Welfare

The Car Show was a huge success and well attended. The Chief stated he had received many positive comments about the event and the Police Dept coordination. OPD is partnering with Midshore Opioid Misuse Prevention Program in conjunction with the Talbot County Health Department. There will be a secured box in the town building where unused prescriptions can be dropped off. Chief Maxwell reminded citizens to be vigilant and report suspicious activity, lock your cars and take valuables out.

**OXFORD FIRE COMPANY REPORT**

Fire company member Graham Norbury reported on the statistics of the fire company since their last meeting for the period Sept 27 to Oct 10 : Fire/Rescue: 6 calls, 102 miles traveled, 33 personnel

responded, with 13.6 personnel hours followed by Medical: 1 call, no transport, 5 members participated and 4.1 hours. 182 people attended breakfast. The next Breakfast will be on November 5 and the Antique Show will be held November 11 through 12, 2017.

## **PRESENTATION**

Brian Ambrette, Coastal Resilience Manager ESLC, provided a presentation on the Eastern Shore Climate Adaption Partnership (ESCAP), a workgroup facilitated through Eastern Shore Land Conservancy. ESCAP promotes learning and collaboration among Eastern Shore communities to prepare for changes in weather patterns, flooding and other environmental conditions, acting as a venue for partners to provide support, education, technical assistance, and resources to help communities build resilience. The partnership has prepared a white paper, which was provided to the Commissioners. Ambrette touched on sea level rise, temperature and precipitation projections for the Eastern Shore and recent ESCAP activities including the Chronic Flooding workshop held on October 5, which Oxford participated in. Ambrette finished with a request to the commissioners to allow for continued staff participation and letters of support for future grant applications and to expect a return visit in about a year to formalize the ESCAP's regional collaboration. Some discussion regarding sea level rise and impacts for Oxford were discussed in more detail following the presentation.

## **UNFINISHED BUSINESS**

Ordinance 1707 Charter Activities, amending the Harbor Management Ordinance, as presented by Clerk Lewis at a previous meeting is still under review, awaiting the next Port Wardens meeting.

**NEW BUSINESS**           None was presented.

## **LETTERS AND REQUESTS**

Talbot Interfaith Shelter will be sponsoring the first annual Long Walk Home Family Fun Walk on November 18, which will be headquartered at the Oxford Community Center.

A letter received from the executive committee for the 2017 Concours d'Elegance thanked the Oxford Police Department for their planning and support, helping to make this event a major success.

Lewis stated she had received an email from a Boone Creek resident regarding a permit for discharge of ground water as part of WWTP construction project, expressing her concerns with the suggestion of discharging the into Boone Creek. Lewis stated that she would be looking into the situation, would contact the concerned citizen and that a discharge point had not been determined yet.

**ATTORNEY**           None given at this time.

**ADMINISTRATOR/CLERK COMMENTS**   None given at this time.

**COMMISSIONER COMMENTS**   None given at this time.

**PUBLIC COMMENTS**   None given at this time.

With no further business, Commissioner Fronk made a motion to close the meeting, Graves seconded the motion, both were in favor, and the meeting was adjourned at 6:32 pm.