

OXFORD BOARD OF PORT WARDENS
PO Box 339, Oxford, MD 21654

PORT WARDENS PERMIT APPLICATION

__ CONSTRUCTION / FEE \$ 250 __ MAINTENANCE / FEE \$ 50

Full name of property owner _____

Complete mailing address _____

Daytime Phone: _____ Cellular Phone: _____

Contractor name and phone: _____

Location of site for proposed construction or other work:

Description of proposed work:

Adjoining property owners, name and address (Construction only)

Owner's Signature

Date

Prior to submitting an application for a permit, you should read the Board of Port Wardens regulations found in the Oxford Town Code, Chapter 10. Please note the following requirements:

The Board of Port Wardens meets monthly on the first Thursday of the month, but you can turn your application in to the town office at anytime. To be on the Port Wardens agenda, you should have your application turned in 7 days prior to the first Thursday of the month.

A permit from the Port Wardens becomes valid only when all other necessary approvals have been obtained, although you can and should submit your application before you have necessary State/Federal approvals.

Your application should include a scale drawing, preferably prepared by a register surveyor, showing the structure you wish to build or change, the property lines and extensions thereof beyond the shoreline on either side of your proposed structure, the location of existing piers and pilings of your neighbors, and the location of the Town of Oxford Harborline.

Depending on your project you may need to submit a permit application to Talbot County Soil and Sediment, Maryland Dept of the Environment, and/or the Army Corps of Engineers. Your project may also require Critical Areas review depending on the scope.

If applications have been submitted to any other agencies, include copies with your application.

OFFICE USE: Date Reviewed: _____ Approved by: _____
Name and Title