

## OXFORD HISTORIC DISTRICT COMMISSION

### MINUTES

JUNE 6, 2022

The regular monthly meeting of the Oxford Historic District Commission was called to order by the Chairman, James Deerin, on Monday, June 6, 2022, at 5 p.m., in the meeting room of the Oxford Community Services Building.

Other commission members in attendance were Suzanne Litty, Patricia Ingram, Julie Wells, Jennifer Stanley, and Thomas Costigan. Also in attendance was Town Manager Cheryl Lewis.

The minutes of the meeting of May 2, 2022 were approved and accepted as distributed.

The following building permits were reviewed by the commission:

1. Permit #22-40, Heinrich and Lelde Schmitz, 200 E. Strand, close in roof top terrace, interior changes to allow space for home elevator, new HVAC unit and addition of new Anderson French doors. Mr. Schmitz presented his plans to the commission for an interior elevator. Chairman Deerin presented the members with photos of the Schmitz's home in order to assist them in visualizing where the exterior changes would be made on the house. This would basically result in the installation of a flat roof off the existing 3 roofs and a window wall on the side. Mrs. Wells pointed out that the change would not be visible from along the side of the house. Mr. Schmitz noted there was no other alternatives with regards to the placement of an elevator inside his home, as shown on the plans. Mrs. Stanley made a motion to approve the design selection for the addition of an elevator at 200 E. Strand to be constructed in accordance with the plans provided in connection with the application dated 4/1/22. The motion was seconded by Ms. Litty and unanimously approved with all in favor. Chairman Deerin amended the motion to include the provision that the photos he took would be added to the application.
2. Permit #22-43, Justin Warner and Lisa Quina, 313 S. Morris Street, addition of Oxford fence in flower bed along front of property; installation of new historic style screen door; cut out of obsolete concrete sidewalk. Prior to the start of the discussion, Chairman Deerin stated, for clarification, that Mr. Warner and Ms. Quina were present at the May 2, 2022 meeting for just a consultation and had presented most of what was being requested at this night's meeting. Mr. Warner responded that was correct. He explained they were now presenting their official request to install an Oxford style fence in the front of their flower bed location within their circular driveway. This would be a 16' – 18' section about 5' off from the sidewalk. He noted that they would also like to cut out a small piece of sidewalk, left over from where their house used to be, just off from the road. The third request was to install an historic style screen door that would be along the same style and colored stain as shown in the photos provided within the permit application by the applicants. A question was raised about the concrete that Mr. Warner wished to remove. Manager Lewis responded that the town would have to look at that and maybe contact the State Highway. Mrs. Wells made a motion to accept the application by Justin Warner and Lisa Quina at 313 S. Morris Street, for the addition of an Oxford style fence in the flower bed along the front of the property, installation of a new historic style screen door, and cut out of an obsolete concrete sidewalk. The motion was seconded by Ms. Litty and unanimously carried without further discussion.

3. Permit #22-44, William and Gabrielle Korab, 202 N. Morris Street, paint outside of house and detached garage. Chairman Deerin noted that although the Korabs were not present at the meeting, this was a routine matter involving just a change in color involving nothing unusual. A sample color was provided for the members to review. The shutters on the house, along with the trim, would remain the same. Mrs. Stanley made a motion to accept the proposal by the Korabs for changing the paint color of their house and garage to the Benjamin Moore color #1585 "Wales Gray" with the white trim and shutter color to remain the same. The motion was seconded by a member of the group and unanimously carried with all in favor.
4. Permit #22-45, Freiderikos Franke, 208 Factory Street, attach new pergola onto existing wood deck. Residential designer, Timothy Kearns, presented the application to the commission, along with Mr. Franke. Mr. Kearns explained that Mr. Franke's deck, on the southwest corner of his house, gets hot in the summer and that the owner had found a pergola with moveable slats on the top to help keep out the heat and sun. The pergola would be all white, including the roof. The size would be 12' x 12' or 10' x 10', depending on the availability of the product. A motion was made by Chairman Deerin to approve the pergola at 208 Factory Street in accordance with the drawings and attachments submitted with the application. The motion was seconded by Mrs. Wells and unanimously carried with all in favor.

This concluded the review of building permits.

Chairman Deerin announced that the first Monday in July falls on the 4<sup>th</sup> and proposed that next month's meeting be held on Monday, July 11<sup>th</sup>. All were in agreement.

Oxford property owners, Monty and Susie Deel, were present at the meeting and introduced themselves to the commission members. Mr. Deel spoke stating that he and his wife had recently acquired the little marina property at 212 Tilghman Street. They explained that their plan is to fix up the lot and eventually build a house on it. For now, the plan is to just clean up the lot and paint the big shed on the property white. The shed is currently all kinds of colors. Manager Lewis reminded the commission members that this property was zoned Maritime but that she would ask for an opinion from the commission. Chairman Deerin stated that he thought the commission should treat this as a request and moved that the commission approve the request to paint the existing building on the property white. The motion was seconded by Mrs. Wells and unanimously carried with all in favor.

Prior to adjourning, Manager Lewis noted that copies of the revised, up-to-date Oxford Zoning Ordinance had been made for each member. The practice of creating permit packets for each member to have at the meetings will continue but each member will have to return their packet at the end of the meeting. A question was raised about the Middle Passage Marker sign that Philip Logan and Barbara Paca have requested to install as part of a larger project including a sanctuary. Manager Lewis reported that nothing by the Commissioners has been decided at this point and that the final application will come back to the historic commission when available.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Lisa Willoughby

Assistant Clerk