

TOWN OF OXFORD
FY 2025 Preliminary Draft Budget
July 2024 through June 2025

	General	Stormwater /Shoreline	Wastewater	Water	FY 2025 BUDGET		
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>		
Ordinary Income/Expense							
Rates	0.32						
Income							
41000 · Real Property Tax							
41100 · Real Estate	1,096,879.00				1,096,879.00		
41101 · Real Estate - SMSP Dedicated	-100,000.00				-100,000.00		
41150 · Tax Discount	-7,500.00				-7,500.00		
41200 · Interest Paid	3,250.00				3,250.00		
Total 41000 · Real Property Tax	<u>992,629.00</u>				<u>992,629.00</u>		
42000 · Intergovernmental Revenues							
42100 · Accomodations Tax	65,000.00				65,000.00		
42200 · Amusement Tax	115.00				115.00		
42300 · Local Income Tax	240,000.00				240,000.00		
42400 · Highway User Revenue	87,886.00				87,886.00		
42500 · Traders Licenses	2,000.00				2,000.00		
42600 · Tax Revenues - Other	0.00				0.00		
Total 42000 · Intergovernmental Revenues	<u>395,001.00</u>				<u>395,001.00</u>		
43000 · Licenses and Permits							
43100 · Animal Registration	0.00				0.00		
43300 · Building Permits	28,000.00				28,000.00		
43400 · Cable Franchise	4,770.00				4,770.00		
43450 · Port Warden Permits	2,000.00				2,000.00		
43460 · Short Term Rental	4,000.00				4,000.00		
43500 · Licenses and Permits - Other	0.00				0.00		
Total 43000 · Licenses and Permits	<u>38,770.00</u>				<u>38,770.00</u>		
44000 · Revenues from Other Agencies							
44100 · Grant - Critical Areas	1,000.00				1,000.00		
44200 · Grant - SAPPF Police	10,913.00				10,913.00		
44205 · Grant - DHCD Mini/Facade	0.00				0.00	<i>Parks Basketball</i>	\$ 40,000.00
44300 · Grant - DNR - Public Access	2,600.00				2,600.00	<i>DNR Waterway</i>	\$ 50,000.00
44400 · Grant - Misc	90,000.00	552,290.00			642,290.00	<i>ARPA</i>	\$ 552,290.00
Total 44000 · Revenues from Other Agencies	<u>104,513.00</u>	<u>552,290.00</u>			<u>656,803.00</u>		
45000 · Revenues from Properties							
45100 · Dock Rentals	25,000.00				25,000.00		
45200 · Parking Permits	1,500.00				1,500.00		
45300 · Land/Property Leases	90,000.00				90,000.00		
45400 · Town House Rental	3,500.00	0.00	0.00	0.00	3,500.00		
Total 45000 · Revenues from Properties	<u>120,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>120,000.00</u>		
46000 · Miscellaneous Revenues							

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	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
46100 · Sidewalk Fund					0.00
46200 · Hanks Christmas Tree Fund	2,000.00				2,000.00
46300 · Parks & Recreation	0.00				0.00
46350 · R Gordon Graves Scholarship	0.00				0.00
46400 · Police Fines and Tickets	2,500.00				2,500.00
46450 · Police Donations	0.00				0.00
46500 · Reimbursed Appeals Expense	0.00				0.00
46700 · Reimbursed Expenses - Other	0.00				0.00
46900 · Misc Revenues - Other	0.00				0.00
46950 · Interest Income	170,000.00				170,000.00
46000 · Miscellaneous Revenues - Other	<u>0.00</u>				<u>0.00</u>
Total 46000 · Miscellaneous Revenues	<u>174,500.00</u>				<u>174,500.00</u>
47000 · Enterprise Services					
47100 · Water Service					
47110 · Water Service Charge				355,350.00	355,350.00
47130 · Connection Fees				<u>1,500.00</u>	<u>1,500.00</u>
Total 47100 · Water Service				<u>356,850.00</u>	<u>356,850.00</u>
47500 · Wastewater Services					
47510 · Wastewater Service Charge			524,270.00		524,270.00
47530 · Connection Fees			1,500.00		1,500.00
47550 · BRF O&M Grant			<u>25,000.00</u>		<u>25,000.00</u>
Total 47500 · Wastewater Services			<u>550,770.00</u>		<u>550,770.00</u>
47700 · Stormwater/Shoreline SMSP					
47710 · Real Property Tax SMSP		100,000.00			100,000.00
47720 · Stormwater General Contribution		<u>0.00</u>			<u>0.00</u>
Total 47700 · Stormwater/Shoreline SMSP		<u>100,000.00</u>			<u>100,000.00</u>
47900 · Enterprise Services Other					
47910 · Interest - Water				0.00	0.00
47920 · Interest - Sewer			0.00		0.00
47930 · Plumbing Permits				1,100.00	1,100.00
47940 · Tower Rental	0.00			<u>0.00</u>	<u>0.00</u>
Total 47900 · Enterprise Services Other	<u>0.00</u>		<u>0.00</u>	<u>1,100.00</u>	<u>1,100.00</u>
Total 47000 · Enterprise Services	<u>0.00</u>	<u>100,000.00</u>	<u>550,770.00</u>	<u>357,950.00</u>	<u>1,008,720.00</u>
48000 · Bay Restoration Fund			35,500.00		35,500.00
73100 · Facade Program	0.00				0.00
73200 · MEWS	0.00				0.00
74000 · Grant Funds - W/WW/S Upgrades			0.00	0.00	0.00
74200 · DNR - Coastal		<u>0.00</u>			<u>0.00</u>
Total Income	<u>1,825,413.32</u>	<u>652,290.00</u>	<u>586,270.00</u>	<u>357,950.00</u>	<u>3,421,923.32</u>

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Gross Profit	1,825,413.32	652,290.00	586,270.00	357,950.00	3,421,923.32	
Expense						
50000 · Legislation						
50100 · Commissioners Salary	9,000.00				9,000.00	
50200 · Commissioners Training/Expenses	9,000.00				9,000.00	
50300 · Election Advertising Expenses	2,000.00				2,000.00	
50400 · Election Salaries	500.00				500.00	
Total 50000 · Legislation	<u>20,500.00</u>				<u>20,500.00</u>	
51000 · Financial Administration						
51050 · Accounting & Auditing	30,000.00		5,000.00	5,000.00	40,000.00	
51100 · Administrative Salaries	200,000.00				200,000.00	Total Admin \$ 330,000.00
51101 · Advertising						
51150 · General Advertising	1,000.00				1,000.00	
51151 · Appeals Board	1,000.00				1,000.00	
51152 · Planning Commission	1,000.00				1,000.00	
51154 · Port Wardens	1,000.00				1,000.00	
Total 51101 · Advertising	<u>4,000.00</u>				<u>4,000.00</u>	
51199 · Bank Fees					0.00	
51200 · Computer Main & Repair	4,000.00		0.00	0.00	4,000.00	
51220 · Communications	3,000.00				3,000.00	
51250 · Copier Services Main & Supplies	5,500.00				5,500.00	
51300 · Education and Training	3,000.00				3,000.00	
51350 · Electricity	8,500.00				8,500.00	
51450 · Legal Fees	65,000.00				65,000.00	
51451 · Telephone	7,500.00			0.00	7,500.00	
51452 · Internet	1,500.00				1,500.00	
51453 · Website	0.00				0.00	
51500 · Memberships & Dues	5,000.00				5,000.00	
51550 · Office Supplies & Expenses	6,000.00				6,000.00	
51600 · Postage	1,000.00		1,100.00	1,100.00	3,200.00	
51650 · Planning & Zoning Admin	16,000.00				16,000.00	
51700 · Miscellaneous - Financial Admin	2,500.00				2,500.00	
86000 · Administration Capital/Transition					0.00	
Total 51000 · Financial Administration	<u>362,500.00</u>		<u>6,100.00</u>	<u>6,100.00</u>	<u>374,700.00</u>	
52000 · Government Properties						
52100 · Municipal Bldg Main and Repair						
52110 · Bldg Main and Repair Salaries	4,500.00				4,500.00	
52100 · Municipal Bldg Main and Repair - Other	25,000.00				25,000.00	
Total 52100 · Municipal Bldg Main and Repair	<u>29,500.00</u>				<u>29,500.00</u>	

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52200 · Town Houses Main and Repair						
52220 · Town House Electric #B	0.00				0.00	
52200 · Town Houses Main and Repair - Other	5,000.00				5,000.00	
Total 52200 · Town Houses Main and Repair	5,000.00				5,000.00	
52300 · Customs House Main & Repair	1,500.00				1,500.00	
52320 · Tilghman Street Property	2,100.00				2,100.00	
52350 · Post Office	5,500.00				5,500.00	
52400 · MEWS	5,000.00				5,000.00	
83000 · Municipal Building Capital	20,000.00				20,000.00	<i>exterior maintenance</i>
Total 52000 · Government Properties	68,600.00				68,600.00	
52500 · General Government Other						
52510 · Historic Distric Commission	100.00				100.00	
52520 · Planning Commission	2,000.00				2,000.00	
52530 · Port Wardens	1,000.00				1,000.00	
52540 · Appeals Board	3,000.00				3,000.00	
52550 · Nusiance Property Enforcement					0.00	
52555 · Community Center In Kind	0.00				0.00	
52560 · Contributions						
52561 · Community Center	15,000.00				15,000.00	<i>w/ consideration for paving</i>
52562 · Hanks Christmas Trees	2,500.00				2,500.00	
52563 · Talbot County Arts Council	2,000.00				2,000.00	
52564 · Oxford Day	1,000.00				1,000.00	
52565 · Oxford Museum	3,000.00				3,000.00	
52566 · Oxford Library	500.00				500.00	
52567 · R Gordon Graves	2,000.00				2,000.00	
52569 · Miscellaneous Contributions	5,000.00				5,000.00	
55520 · Fireworks	15,000.00				15,000.00	
Total 52560 · Contributions	46,000.00				46,000.00	
52570 · Oxford Business Association	18,600.00				18,600.00	
Total 52500 · General Government Other	70,700.00				70,700.00	
52600 · Government Shared Expenses						
52610 · Insurance - General	25,000.00		12,000.00	4,000.00	41,000.00	
52620 · Insurance - Property/Flood			2,000.00	1,500.00	3,500.00	
52630 · Workmens Comp	9,000.00		6,000.00	3,000.00	18,000.00	
52640 · Unemployment	320.00				320.00	
52655 · Employee Benefits						
52656 · Employee Billing Assistance	0.00				0.00	
52655 · Employee Benefits - Other	180,000.00	10,000.00	35,000.00	25,000.00	250,000.00	
Total 52655 · Employee Benefits	180,000.00	10,000.00	35,000.00	25,000.00	250,000.00	

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52660 · Payroll Expenses	50,000.00	10,000.00	10,000.00	10,000.00	80,000.00		
Total 52600 · Government Shared Expenses	264,320.00	20,000.00	65,000.00	43,500.00	392,820.00		
53000 · Public Safety							
53100 · Police Department							
53150 · Police Salaries	346,000.00				346,000.00	4 Officers	
53175 · Park Patrol	0.00				0.00		
53200 · Uniforms & Equipment	23,600.00				23,600.00		
53300 · Vehicle Expenses	14,000.00				14,000.00		
53400 · Education and Training	3,600.00				3,600.00		
53500 · Telephone and Internet	8,000.00				8,000.00		
53600 · Office Supplies	5,000.00				5,000.00		
84000 · Police Capital	68,000.00				68,000.00	Truck/Furniture	
Total 53100 · Police Department	468,200.00				468,200.00		
53700 · Fire Department							
53800 · Grant to Oxford Fire Department	20,000.00				20,000.00		
53850 · Fire Services	10,000.00				10,000.00	2 AED units	
53900 · Workmens Comp Oxford Fire Dept	6,000.00				6,000.00		
Total 53700 · Fire Department	36,000.00				36,000.00		
Total 53000 · Public Safety	504,200.00				504,200.00		
54000 · Public Works							
54100 · Operational Cost							
54110 · Shop - Salaries	70,000.00				70,000.00	Total Public Works 389,500.00	
54130 · Shop - Telephone and Internet	15,000.00			0.00	15,000.00		
54140 · Shop - Uniforms	20,650.00				20,650.00		
54160 · Shop - Main and Repair	4,000.00			0.00	4,000.00		
54165 · Shop - Miscellaneous	4,000.00				4,000.00		
54170 · Education and Training	1,000.00				1,000.00		
54180 · Vehicle Operations	15,000.00		4,000.00	4,000.00	23,000.00		
54190 · Vehicle Main and Repairs	10,000.00		4,000.00	4,000.00	18,000.00		
85000 · Public Works Capital	40,000.00	20,000.00	20,000.00	20,000.00	100,000.00		Trade in/New Tractor 75k Trailer 10k Paint/shop 15K
Total 54100 · Operational Cost	179,650.00		28,000.00	28,000.00	235,650.00		
54200 · Roads Department							
54210 · Streets - Salaries	35,000.00				35,000.00		
54215 · Stormwater - Main/Repairs					0.00		
54220 · Streets - Main/Repairs	16,000.00				16,000.00		
54230 · Streets - Lighting	45,000.00				45,000.00		
54240 · Streets - Repaving	150,000.00				150,000.00	30k PO Parking Lot / 20k towards OCC Parking 40k / 100k street paving (ARPA)	
54250 · Snow Removal	1,000.00				1,000.00		

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54200 · Roads Department - Other	3,100.00				3,100.00	Traffic Study
Total 54200 · Roads Department	250,100.00				250,100.00	
54300 · Trash Collection						
54310 · Trash Collection Salaries	35,000.00				35,000.00	
54320 · Trash Collection Other Expenses	0.00				0.00	
54330 · Trash Pick up - Contractors	80,000.00				80,000.00	
Total 54300 · Trash Collection	115,000.00				115,000.00	
54400 · Miscellaneous Public Works						
54410 · Mosquito Control	2,000.00				2,000.00	
54420 · Weed and Pest Control	500.00				500.00	
54430 · Sidewalk Repair	10,000.00				10,000.00	
Total 54400 · Miscellaneous Public Works	12,500.00				12,500.00	
Total 54000 · Public Works	557,250.00		28,000.00	28,000.00	613,250.00	
55000 · Parks and Recreation						
55100 · Parks/Mowing - Salaries	65,000.00				65,000.00	
55200 · Parks/Mowing - Main & Repair	5,000.00				5,000.00	
55300 · Parks and Recreation Electric	3,000.00				3,000.00	
55400 · Docks/Shoreline - Main & Repair	3,000.00				3,000.00	
55500 · Parks & Recreation Expenses	40,000.00				40,000.00	
55600 · Parks and Recreation Committee	500.00				500.00	Basketball \$ 40,000.00
87000 · Parks Capital	90,000.00				90,000.00	Waterway \$ 50,000.00
55000 · Parks and Recreation - Other	0.00				0.00	
Total 55000 · Parks and Recreation	206,500.00				206,500.00	
57000 · Enterprise Fund Expenditures						
57100 · Water System Admin Cost						
57110 · Administrative Salaries	0.00			45,000.00	45,000.00	
57120 · Administrative Expenses				5,000.00	5,000.00	
57140 · Depreciation			0.00		0.00	
57160 · Interest on Debt				2,000.00	2,000.00	
57100 · Water System Admin Cost - Other				0.00	0.00	
Total 57100 · Water System Admin Cost	0.00	0.00	0.00	52,000.00	52,000.00	
57200 · Water System Operations						
57201 · Water - Salaries	0.00		0.00	60,000.00	60,000.00	
57210 · Electricity				30,000.00	30,000.00	
57220 · Utilities				500.00	500.00	
57225 · Chemicals				3,000.00	3,000.00	
57230 · Lab Expenses				3,000.00	3,000.00	
57240 · Maintenance Contracts					0.00	
57250 · Materials, Tools and Equipment				8,000.00	8,000.00	

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57260 · Testing Expenses				750.00	750.00	
57270 · Education and Training				1,500.00	1,500.00	
57280 · Maintenance & Repairs				20,000.00	20,000.00	
82001 · Water Capital				100,000.00	100,000.00	replace water lines w/ paving
Total 57200 · Water System Operations	0.00		0.00	226,750.00	226,750.00	
57500 · Wastewater System Admin Cost						
57510 · Administrative Salaries	0.00		45,000.00		45,000.00	
57520 · Administrative Expenses			5,000.00		5,000.00	
57535 · Consulting/Legal Fees			8,000.00		8,000.00	
57540 · Depreciation				0.00	0.00	
57560 · Interest on Debt			50,000.00		50,000.00	
57500 · Wastewater System Admin Cost - Other			0.00		0.00	
Total 57500 · Wastewater System Admin Cost	0.00		108,000.00	0.00	108,000.00	
57600 · Wastewater System Operations						
57601 · Wastewater Salaries	0.00		60,000.00	0.00	60,000.00	
57610 · Electricity			80,000.00		80,000.00	
57620 · Utilities	0.00		5,000.00		5,000.00	
57625 · Chemicals			30,000.00		30,000.00	
57630 · Lab Expenses	0.00		10,000.00		10,000.00	
57635 · Materials, Tools and Equipment			4,000.00		4,000.00	
57640 · Maintenance Contracts			9,000.00		9,000.00	
57670 · Education and Training			2,000.00		2,000.00	
57680 · Maintenance & Repairs	0.00		20,000.00		20,000.00	
82003 · Wastewater Capital			200,000.00		200,000.00	back up pump/sewer lining
Total 57600 · Wastewater System Operations	0.00		420,000.00	0.00	420,000.00	
57700 · Stormwater/Shoreline SMSP						
57710 · Stormwater Salaries	0.00	60,000.00			60,000.00	
57720 · Administrative Salaries	0.00	40,000.00			40,000.00	
57725 · Training and Education	0.00	0.00			0.00	
57730 · Stormwater Main & Repair		20,000.00			20,000.00	
57740 · Stormwater Improvements		0.00			0.00	
57770 · Stormwater/Shoreline Trash		20,000.00			20,000.00	STMWTR \$ 50,000.00
81500 · SMSP Improvement Capital		602,290.00			602,290.00	ARPA \$ 552,290.00
Total 57700 · Stormwater/Shoreline SMSP	0.00	742,290.00			742,290.00	
Total 57000 · Enterprise Fund Expenditures	0.00	742,290.00	528,000.00	278,750.00	1,549,040.00	
58000 · Bay Restoration						
58100 · Bay Restoration Payment			34,800.00		34,800.00	
Total 58000 · Bay Restoration			34,800.00		34,800.00	
59000 · Bad Debt	0.00			0.00	0.00	

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66900 · Reconciliation Discrepancies	0.00				0.00
Total Expense	2,054,570.00	762,290.00	661,900.00	356,350.00	3,835,110.00
Net Ordinary Income	-229,156.68	-110,000.00	-75,630.00	1,600.00	-413,186.68
Net Income	<u>-229,156.68</u>	<u>-110,000.00</u>	<u>-75,630.00</u>	<u>1,600.00</u>	<u>-413,186.68</u>
From Prior Year Reserves	229,156.68	110,000.00	75,630.00	(1,600.00)	413,186.68
	-	-	-	-	-
Principal Payments (From Prior Year Reserves)			45,000.00	70,000.00	115,000.00
			<i>From Prior Year Reserves</i>		528,186.68
Capital Improvements	291,100.00	622,290.00	220,000.00	120,000.00	1,253,390.00
Depreciation Cost on Financial Report		40,000.00	480,000.00	140,000.00	660,000.00
					50,000.00 <i>DNR Waterway Improvements Grant</i>
					2,572,000.00 <i>WTR System Rehab Loan</i>
					2,102,000.00 <i>WTR System Rehab Grant</i>