

BOARD MEETING:  
2ND AND 4TH TUESDAY OF EACH MONTH

(410) 226-5122



101 Market Street  
P.O. Box 339  
Oxford, Maryland 21654

## Commissioners of Oxford

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The next COMMISSIONERS OF OXFORD regular meeting will be held in person at  
101 Market Street on July 23, 2024 at 6 pm

All are welcome to join the meeting in person or view the meeting virtually at the following link:  
[https://townhallstreams.com/towns/oxford\\_md](https://townhallstreams.com/towns/oxford_md)

### COMMISSIONERS OF OXFORD ~ July 23, 2024 AGENDA

#### REGULAR TOWN MEETING – 6 pm

Pledge of Allegiance

#### CLOSED SESSION

The Oxford Commissioners will vote to go into Closed Session following this open session on this 23<sup>rd</sup> day of July 2024 under the Open Meetings Act, General Provisions Art. Sub-Section 3-305(b) – 1 – To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction.

#### ANNOUNCEMENTS FROM COMMISSIONER

Commissioners Comments/Announcements

#### STAFF/DEPARTMENT COMMENTS/ANNOUNCEMENT/REPORTS

Approval of Minutes for the Regular Meeting on July 9, 2024

Public Works Update – Matt Ozman

Police Department Update – Chief Phillips

Planning Department – Marilyn Williams

- Discussion of Tilghman St. bulkhead
- Critical Areas Grant Agreement
- CRS Renewal and Building Code Audit
- Mooring Fee Review and Procedures

Clerk/Treasurer – Vickie Sharp

- Turbo Scribe
- BoardPaq
- Staff reports once a month

Town Attorney – Lyndsey Ryan

- Muni-Link Contract

Oxford Fire Company Update

#### RESOLUTION FOR INTRODUCTION

**Resolution #2411 – A RESOLUTION SETTING THE FEE SCHEDULE FOR THE TOWN OF OXFORD'S MOORING PROGRAM, REPLACING A PORTION OF RESOLUTION 2212 AND ALL PREVIOUS FEE SCHEDULES, EFFECTIVE JULY 23, 2024**

#### ORDINANCE FOR INTRODUCTION

**Ordinance #2412 – AN ORDINANCE FOR THE COMMISSIONERS OF OXFORD TO AMEND THE OXFORD TOWN CODE TO PROHIBIT RETAIL ESTABLISHMENTS IN THE TOWN FROM PROVIDING CUSTOMERS WITH SINGLE USE DISPOSABLE PLASTIC BAGS**

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### **ORDINANCE #2413 – AN ORDINANCE FOR THE TOWN OF OXFORD TO AMEND CHAPTER 11 OF THE TOWN CODE TITLED “HARBOR MANAGEMENT ORDINANCE”, TO REVISE SPECIFICATONS FOR MOORINGS AND ESTABLISH AN ESCROW ACCOUNT FOR MOORING MAINTENANCE**

#### **UNFINISHED BUSINESS**

- Finalize vote to use a professional search firm

#### **NEW BUSINESS**

#### **LETTERS RECEIVED**

- Barbara Paca – Preserving Oxford’s Trees to Cool The Earth and Watershed
- Berkly Cone - Governance
- Barbara Paca – Request Formal Written Apology
- Schuyler Benson – Fee Structure For Oxford Moorings

#### **COMMISSIONERS COMMENTS**

**PUBLIC COMMENTS** Public comments are encouraged and can also be emailed to [oxfordclerktreasurer@goeaston.net](mailto:oxfordclerktreasurer@goeaston.net) by noon on the Monday before every meeting

#### **TOWN PROPOSED CALENDAR**

- Tred Avon Yacht Club – Junior Regatta, July 24<sup>th</sup>
- Tred Avon Yacht Club – Oxford Regatta, August 9<sup>th</sup> – 11<sup>th</sup>
- The Fabulous Hubcaps at the Oxford Community Center, August 31 @7pm – purchase your tickets
- New Exhibit - Oxford Cooperative Lab Exhibit at the Oxford Museum, August 10<sup>th</sup> – October 31<sup>st</sup>

#### **FUTURE MEETINGS**

- August 13, 2024 – Commissioners Meeting
- August 27, 2024 – Commissioners Meeting

#### **ADJOURNMENT OF OPEN SESSION**

Vote to go into closed session

#### **ADJOURNMENT OF CLOSED SESSION**

The Commissioners of Oxford are governed by the Oxford Charter and are guided by Robert’s Rules of Order. The Charter provides that all meetings of the Commissioners shall be open to the public, and the rules of the Commissioners shall provide that residents of the Town shall have a reasonable opportunity to be heard at any meeting in regard to any municipal question. Public Comment is included on all Commissioner regular meeting agendas and affords the public the opportunity to have a voice, and the Commissioners an opportunity to listen. Public Comment is not a Debate. It is not a question-and-answer session or discussion. If, after a public comment, a Commissioner wishes to clarify a matter, they may do so. With that in mind, the Commissioners thank the public for their interest, welcomes the public to speak, and requests that anyone who would like to speak please state your name and address for the record.